A regular meeting of the Executive Committee was held on Friday, May 18\textsuperscript{th} at 10:00am.

Present: Konstantinos Georgatos (John Jay), Amotz Bar-Noy (Brooklyn), Subash Shankar (Hunter), Abdullah Tansel (Baruch), Kent D. Boklan (Queens/Deputy EO), Nancy Griffeth (Lehman), Susan Imberman (Staten Island), Matt Johnson (student), Janos Pach (City), Ted Brown (EO).

1. The minutes of the April 13\textsuperscript{th} meeting were approved.
2. The committee decided that a subcommittee of the should be formed in order to make recommendations regarding the program’s policy on the second qualifying exam. In particular, this subcommittee should examine both the form of and the criteria for passing the exam and respond to the executive committee before the end of the coming fall semester. Ted Brown, Janos Pach, Nancy Griffeth, Kent Boklan and Susan Imberman volunteered to be on this subcommittee.
3. The committee discussed the self-evaluation procedure for dissertations.
4. Associate Provost and Dean for Academic Affairs, Linda Edwards, visited to discuss a general procedure for evaluating and improving the quality of the program’s dissertations, following a complaint of Syed Ahamed. Provost Edwards suggested that:
   a. One should not add to a dissertation committee at a late stage.
   b. Faculty could be reviewed at regular intervals according to criteria such as their publication and teaching record.
   c. An external review of dissertations is not wise.
5. A handout with possible areas of significant critical mass to be advertised on the program’s webpage was circulated. Members agreed to suggest alternative names as well as classify the faculty of their home college in those areas.