Present: Kaliappa Ravindran (City), Kent Boklan (Queens), Susan Imberman (CSI), Sergei Artemov (GC), Nancy Griffeth (Lehman), Subash Shankar (Hunter), Konstantinos Georgatos (John Jay), Abdullah Tansel (Baruch), Yi Feng (Student), Matt Johnson (Student), Ted Brown (EO)

Minutes for October 17th, 2008 meeting were approved. Minutes for November 12th, 2008 meeting were approved after minor changes.

Announcements by E.O.:

- Program’s modified Governance was reviewed and discussed by the Executive Officer.
- Added is an Election Committee.
- Our curriculum Committee met and voted against having a Master program here and so the idea has died.
- New faculty at Hunter College, Professor Felisia Vazquez-Abad. She will be starting at Hunter during the Fall 2009 as a full professor. She will come to our program as provisional member.
- Dr. Dinesh C. Verma from IBM has asked to become an associate member of the Computer Science Program – Unanimously voted Yes.
- Faculty who were provisional was asked to submit CVs for permanent status. A few are still missing.
- The E.O. brought up the topic of the presence of the external member of the committee’s presence at the defense. He suggested a possibility that the outside member needs to at least hear the actual presentation of the defense. Will be discussed in future meetings-- GC has distance video conferencing.
- We discussed about the Colloquium attendance being low.
- What material about our exams should be put our website –
  o Committee voted to have posted on our website:
    ✓ For the 2nd Exam- include: mentor, abstract, and title.
    ✓ For the Proposal: same as above
    ✓ Dissertation: abstract, mentor, committee, title, link after exam to the thesis once it is finalized

New Business:

- Multiple Position Reports