Proposal of the Ad Hoc Committee on Governance, M.A./Ph.D. Program in Linguistics

I. COMPOSITION OF THE EXECUTIVE COMMITTEE AND THE STANDING COMMITTEES STIPULATED IN THE GRADUATE COUNCIL BYLAWS.

A. Executive Committee

1. Membership. Five faculty (including the Executive Officer, Chair) and four students. There shall be two faculty and two student alternates. Alternates will have voice but no vote unless a regular member is absent. Alternates will be ranked according to the number of votes they receive on election. Faculty members of the Executive Committee shall include at least one faculty member from each senior college substantially participating in the program, (where 'substantially participating' means that the college has six or more faculty members on the faculty). Further, since the doctoral faculty in Linguistics includes two or more faculty members who hold GSUC appointments, at least one member of the Executive Committee must be elected from this category.

2. Term of office. Executive Officer to serve for the duration of his/her appointment. Other faculty members to serve for two years. Students members to serve for one year. Faculty and student alternates to serve for one year. Term of office to begin 1 July of the year elected.

3. Student participation. Full, except for with regard to recommendations for faculty appointment, reappointment, promotion, and tenure by the Executive Committee, student members of the Executive Committee shall participate in all discussion on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but shall not vote on individual candidates.

4. Duties. The Executive Committee shall have the authority for the operation of the program between stated meetings of the program's faculty subject to the policies established by the faculty. It shall serve as a Committee on Committees to prepare slates of nominees for the program's representatives to Graduate Council. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee.

The Executive Committee may make recommendations to the appropriate committees of Graduate Council and to the administration of The Graduate School and University Center.

The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty resources of the University. The Executive Committee shall work with the Executive Officer to facilitate the coordination of efforts with chairs of CUNY college departments of
Linguistics (or related disciplines) to develop procedures for making new faculty appointments useful both to the College departments and to The Graduate School and University Center. The Executive Officer shall try to ensure that department chairs, in accordance with the policies of The City University of New York, give preference, when recruiting part-time faculty, to qualified students enrolled in the doctoral Program.

The Executive Committee shall recommend policies and procedures on dissertations.

Nomination for appointment to the Doctoral faculty is made by the Executive Committee after recommendation by the Faculty Membership Committee.

The Executive Committee shall call at least one meeting a year of the faculty of the Program at which time the faculty shall receive a report from the Executive Committee. At any meeting of the faculty of the program, a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.

At its first meeting of the year, the Executive Committee shall appoint the Election Committee and select the faculty members of the Program standing committees (other than the Executive Committee).

B. Faculty Membership Committee
1. Membership. Four faculty (including the Executive Officer) and three students.

2. Term of office. One year.

3. Student participation. Same as Executive Committee (see above).

4. Duties. To nominate members of the Program's faculty with a view toward including in the doctoral Program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty. Criteria for nomination to, and continuance on, the doctoral faculty shall include:

   1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and

   2. Evidence of significant research relevant to the doctoral program, or

   3. Evidence of qualification to teach a doctoral course or provide other doctoral-level training, or

   4. Evidence of qualification to supervise doctoral dissertations or other graduate-level research.
C. **Curriculum and Examination**
   1. Membership. Four faculty (including the Executive Officer) and three students.
   2. Term of office. One year.
   3. Student participation. Full.
   4. Duties. To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations. (Recommendations are made to the Executive Committee.)

D. **Admissions and Awards**
   1. Membership: Five faculty (including the Executive Officer) and four students.
   2. Term of office. One year.
   3. Student participation. Full, except that students shall not participate in discussions of awards to individual students; they may, however, participate in discussions of awards policy.
   4. Duties. To recommend admission and awards procedures and standards for the program; to administer the procedures.

E. **Election Committee**
   1. Membership. Four faculty (including the Executive Officer) and three students.
   2. Term of office. One year.
   3. Duties. To be responsible for nominations and election procedures for faculty and student representatives to Graduate Council, and to the program's Executive Committee. To be responsible for the nominations and election procedures of student representatives to the program's Standing Committees. Note that elections to the Graduate Council must be conducted no later than April 1 of each year.
COMPOSITION AND FUNCTION OF OTHER COMMITTEES.

Library
1. Membership. One faculty advisor and a minimum of two students.

2. Term of office. One year.

3. Duties. To oversee the Program’s library collection.

B. Publications
1. Membership. One faculty advisor and a minimum of two students.

2. Term of office. One year.


1. Membership. One faculty advisor and a minimum of two students.

2. Term of office. One year.

3. Duties. To organize and coordinate the Program’s regular colloquium series.

D. Election Committee
1. Membership. Four faculty (including the Executive Officer) and three students.

2. Term of office. One year.

3. Duties. To be responsible for nominations and election procedures for faculty and student representatives to Graduate Council, and to the program’s Executive Committee. To be responsible for the nominations and election procedures of student representatives to the program’s Standing Committees. Note that elections to the Graduate Council must be conducted no later than April 1 of each year.
III. Nomination and Election Procedures for Executive Committee

A. Faculty members
1. The terms of office shall be staggered, so that two members are elected each year.

2. In March of each year, a ballot consisting of all eligible candidates shall be mailed to all doctoral faculty in the Program. In any March when a senior college with six or more members of the doctoral faculty does not have a member of the Executive Committee due to serve the following year, or when a member of the central faculty is not due to serve the following year, the ballot will instruct the voting members of the program to select at least one candidate from any such college and/or from the central faculty. The person(s) representing any such college(s) and/or central faculty with the highest number of votes shall be elected for a two-year term; if fewer than two candidates are to be chosen by this procedure, then the remaining candidate(s) will be selected in accordance with the number of votes cast, regardless of his or her campus affiliation. The two people receiving the next highest number of votes shall be named alternates for a one-year term. In case of a tie, a run-off election shall be held.

B. Student members
1. In March of each year nominating ballot consisting of all eligible candidates shall be mailed to all students in the Program. Each student may nominate up to six persons on the list. Any student receiving three or more nominations will be considered nominated.

2. A ballot consisting of these nominees shall be mailed to all students in the Program. The four persons receiving the highest number of votes shall be elected. The two persons receiving the next highest number of votes shall be named alternates. In case of a tie, a run-off election shall be held.
A. Faculty Membership
1. In March of each year nominating ballot consisting of all eligible candidates shall be mailed to all students in the Program. Each student may nominate up to four persons on the list. Any student receiving three or more nominations will be considered nominated.

2. A ballot consisting of these nominees shall be mailed to all students in the Program. The three persons receiving the highest number of votes shall be elected. In the event of a tie a run-off election shall be held.

B. Curriculum and Examinations
1. In March of each year nominating ballot consisting of all eligible candidates shall be mailed to all students in the Program. Each student may nominate up to four persons on the list. Any student receiving three or more nominations will be considered nominated.

2. A ballot consisting of these nominees shall be mailed to all students in the Program. The three persons receiving the highest number of votes shall be elected. In the event of a tie a run-off election shall be held.

C. Admissions and Awards
1. In March of each year nominating ballot consisting of all eligible candidates shall be mailed to all students in the Program. Each student may nominate up to five persons on the list. Any student receiving three or more nominations will be considered nominated.

2. A ballot consisting of these nominees shall be mailed to all students in the Program. The four persons receiving the highest number of votes shall be elected. In the event of a tie a run-off election shall be held.

D. ELECTION
1. In March of each year a nominating ballot consisting of all eligible candidates shall be mailed to all students in the program. Each student may nominate up to four persons on the list. Any student receiving three or more nominations will be considered nominated.

2. A ballot consisting of these nominees shall be mailed to all students in the program. The three persons receiving the highest number of votes shall be elected. In case of a tie, a run-off election shall be held.