Urban Education, Ph.D. Program

I. The Executive Committee

The Executive Committee shall be responsible for making policy decisions regarding the program, acting on the recommendations of standing committees, recommending faculty appointments, promotions, and tenure, and advising the Executive Officer.

The Executive Committee shall consist of Urban Education Faculty and Students as follows:

1. The Executive Officer who shall chair the meetings of the committee.
2. One faculty member at each CUNY College which has six or more members on the Urban Education doctoral faculty appointed at that college, elected by those members.
3. One faculty member whose primary appointment is at the Graduate Center in a program other than Urban Education and who is also on the Urban Education doctoral faculty elected by those members whose primary appointments are at the Graduate Center in a program other than Urban Education and who are also on the Urban Education doctoral faculty
4. Two faculty members whose primary appointments are at the Graduate Center in the Urban Education program elected by faculty members whose primary appointments are at the Graduate Center in Urban Education;
5. Four faculty members elected at large by the program faculty at each CUNY College not voting under provision (2,3,4) above, minus one for each member elected under provision (2), but in no case less than one at-large member.
6. Three student members, at least one of whom shall be a Level I student, and one student alternate (who may only vote in place of an absent regular student member), elected at large by the program's students. A fourth student member shall be elected in any year in which there are more than seven faculty members on the committee. Student members shall have voice and vote in all matters except decisions affecting individual faculty members or individual students, in which cases they shall have voice and not vote, but their preferences shall be recorded in the minutes.

Faculty members' terms shall run concurrent with the term of the Executive Officer. Student members shall be elected annually.

II. Standing Committees

All standing committees (except Elections) shall elect their own chair or joint faculty and student co-chairs. Faculty members' terms shall run concurrent with the term of the Executive Officer.

The program shall have the following standing Committees:

1. Membership Committee

The Membership Committee shall be responsible for recommending to the Executive Committee the nomination of members of the CUNY faculty to the Urban Education doctoral faculty and for periodically reviewing the composition of the faculty and making appropriate recommendations, including for the removal of inactive members.

The Membership Committee shall consist of: the Executive Officer, three faculty members elected at large by the program faculty, and two student members elected at large by the program's students, who shall have voice but not vote and whose preferences shall be recorded (anonymously) and forwarded to the Executive Committee.
2. Curriculum and Examinations Committee

The Curriculum and Examinations Committee shall be responsible for making recommendations to the Executive Committee in all matters regarding the curriculum of the program and the content and format of the First and Second Examinations.

The committee's membership shall consist of: the Executive Officer, three faculty members elected at large by the program faculty, and three student members elected at large by the program's students. Student members shall have voice and vote in all curriculum matters and in matters of general policy regarding examinations, but shall not participate in the construction of specific examinations.

3. Admissions and Awards Committee

The Admissions and Awards Committee shall select the students to be admitted to the program each year and nominate students for fellowships and awards. It shall advise the Executive Officer regarding the need and merit of individual students for available fellowship funds and financial aid.

The committee's membership shall consist of: the Executive Officer, three faculty members elected at large by the program faculty, and three student members elected at large by the program's students. Student members shall have voice and vote on general admissions and awards policy and on recommendations of individual students for non-financial awards, and voice and an advisory vote on admission of individual students, but shall not participate in recommendations regarding financial awards or aid to individual students.

4. Elections Committee

The Elections Committee shall conduct and certify the results of all elections.

The committee shall consist of three faculty members elected at large by the program faculty and three student members elected at large by the program's students. It shall be chaired by the Executive Officer.

III. Program Meetings

The Executive Committee shall convene at least one meeting each semester with the program's students and at least one meeting each academic year with the whole program faculty.

IV. Changes to Governance

The provisions of this Governance Plan may be changed by an affirmative vote of a majority of all program faculty and a majority of all students in good standing, voting separately, and subject to ratification by the Graduate Council.

Approved by Structure March 29, 2011
Approved by Graduate Council May 9, 2011