Minutes of the Meeting of the Training Area and Cluster Organization Committee

From February 13, 2015

Approved on March 20, 2015

Attendees/Faculty: Joshua Brumberg, Tracey Revenson, Karen Lyness, Martin Ruck, Michelle Fine (representing Susan Opotow), Susan Saegert, Matthew Crump, Bruce Brown.

Absent/Faculty: Margaret Bull-Kovera, Andrew Delamater, Renee Goodwin, Glen Hass, Mark Hauber, Elliot Jurist.

Attendees/Student: Emily Joseph

Absent/Student: Michael Palumbo

Attendee/Staff: Maria Helena Reis

1) The Executive Officer welcome all to this meeting.

2) The Executive Officer (EO) presented a suggestion from the student body to post the Minutes of every Committee meeting on our website. There was no opposition to the idea.

3) Admissions is in full swing. Hopefully all the offer of acceptance letters will be sent by the end of February. Candidates have not obligation of reply to the offer of acceptance before April 15th.

4) EO expressed appreciation to all Training Areas for sending to his office their calendar of events. We have developed a Psychology-wide Calendar of Events and have listed all the events, by month, on our website (http://www.gc.cuny.edu/Page-Elements/Academics-Research-Centers-Initiatives/Doctoral-Programs/Psychology/Psychology-Calendar-of-Events) and also on Blackboard.

5) The EO spoke about the website development. We have constantly made changes to improve our website. The latest are the following: we been able to post some video of students speaking about the program as a whole and about their area of study in particular, we have created a Twitter account and tweets are being fed into our website in an effort of publicize our faculty and students’ wonderful work. In addition, we have posted a Path to the Degree information from each Training Area.

6) The EO updated this Committee on the First-Year with the Executive Officer Dinner which happened on March 3, 2015. “It is Not Too Early to Start your Profession” was the theme of the evening. Materials were sent to the students and only about ½ of them attended the event.

7) Minutes of our last meeting on January 30, 2015, were approved without amendments.
8) The EO spoke about the data to be collected on an annual basis from students and faculty about their program and involvement in the Program. It was suggested that we use Google Forms for such task, using APA format.

The data from the CVs should be categorized into awards/grants, footprint of APA presence or equivalent, NON-CUNY ONLY conference presentations.

**ACTION ITEM:** It was decided that an Ad-Hoc Committee with be created in order to come up with the format for the Google Form before the March 30th meeting. The Committee will be constituted by Joshua Brumberg, Matthew Crump, Emily Joseph, Shelley Buchbinder and Michael Palumbo.

9) During this 2014-2015 academic year, we have offered 10-12 team-taught courses. One course taught by 2 faculty members, costs the Program 2 credits on the course cap allocation (1 course per faculty). The EO proposed that for each co-taught course, each faculty member receive 0.5 credits instead of 1 credit. This would free about 10-12 credits on our course cap allocation and we would be able to offer about 20-25 IND courses. **Discussion ensued:**

10) **Upcoming Meetings:** Friday March 20, 2015

Respectfully submitted,

Maria Helena Reis
APO for Administration and Program Management