Timeline to Degree for Students Entering with a M.A. (full-time)

**First Year**

**COURSEWORK**
- Write letter requesting transfer credits in first semester
- If you have completed language exams as part of the M.A., submit a letter to the Executive Committee with supporting documentation
- If not, complete one or two language requirements (one by 30 credits, two by 60 credits)
- Determine advisor, major and minor
- Complete 18 credits, including one or two seminars; complete distribution requirements
- Take First (Qualifying) Exam in your specialization after your second semester

**CAREER**
- Begin teaching fellowship at CUNY (students with GTFs)

**PROFESSIONAL DEVELOPMENT**
- Work as faculty research assistant (students with GTFs)
- Network with colleagues at Rewald Seminars
- Prepare abstracts to submit to conferences
- Develop and prepare article for publication; work with faculty mentor
- Write CV and resumé
- Network with colleagues at Rewald Seminars

**Second Year**

**COURSEWORK**
- Advance to Level II with completion of 45 credits, First Exam, and at least one language requirement
- Complete 12 credits for a total of 60 graduate credits (including six seminars)
- Complete minor, if necessary

**CAREER**
- Continue teaching fellowship at CUNY (students with GTFs)
- Prepare abstracts to submit to conferences
- Develop and prepare article for publication; work with faculty mentor

**PROFESSIONAL DEVELOPMENT**
- Attend professional development workshop in grant writing
- Network with colleagues at Rewald Seminars
- Prepare abstracts to submit to conferences
- Develop and prepare article for publication; work with faculty mentor

**Third Year**

**COURSEWORK**
- Take two-hour Second (Oral) Examination in your major and minor fields (scheduled on completion of all course and language requirements; at least B average, no incompletes)
- Advance to Level III (Candidacy) on completion of Oral Examination and approval of dissertation proposal by advisor, second reader and Executive Committee
- Write grant proposals for dissertation

**CAREER**
- Continue teaching fellowship at CUNY (year 4) and work as Writing Across the Curriculum fellow (year 5), for students with GTFs
- Explore post-doc opportunities and prepare job materials
- Conduct job search

**PROFESSIONAL DEVELOPMENT**
- Network with colleagues at Rewald Seminars
- Prepare abstracts to submit to conferences
- Develop and prepare article for publication; work with faculty mentor

**Dissertation (2-3 Years)**

**RESEARCH**
- Register for 90000 Dissertation Supervision
- Assemble committee of four readers; approval of completed dissertation draft by advisor, 2nd, 3rd and 4th readers
- Two-hour dissertation defense
- Deposit of completed dissertation (after any mandated revisions) and approvals of advisor and Executive Officer

**CAREER**
- Continue teaching fellowship at CUNY
- Network with colleagues at Rewald Seminars
- Prepare article for publication; work with faculty mentor

**PROFESSIONAL DEVELOPMENT**
- Network with colleagues at Rewald Seminars
- Prepare article for publication; work with faculty mentor