Creating an Event or Notification

This submission type is used to submit any of the following:

- Unanticipated Problem
- Adverse Event
- Protocol Violation
- DSMB Report
- Any other report or notification

An Event or Notification may be created for any protocol that has been Active for any period of time, including protocols that have been closed.

To Create an Event or Notification:

1. Open a protocol from the LiveList.
2. Navigate to the Lifecycle Event Manager > Main tab.
3. In the Actions field, click on Create Event or Notification.
4. Click the Go button to the right of the Actions field.

Result: The Event or Notification application form will be available for the user to complete.