CUNY HRPP Procedures: How to Use Ideate

Research Personnel: Protocol Invitation & Acceptance

All research personnel who are added to a protocol will receive an invitation to participate in the research protocol.

**NOTE:** All invitations must be accepted or declined before an application can be submitted.

**Protocol Invitation Task:**

Each individual who has been listed as either Research Personnel or Other Personnel on a protocol receives a task.

The invitation must be accepted or declined by each recipient.

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**HRPP/IRB Protocol Invitation (TEMP-2014-2050) Please accept or decline**

**Protocol Invitation**

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**You've been invited to join the following IRB Protocol:**

- **Title:** Test protocol with multiple PI departments
- **Principal Investigator:** Bernardia Scalic-Stem
- **Summary:**
- **Sponsor(s):** N/A

**Please accept or decline with comment**

**Decision:**
- [ ] Accept
- [ ] Decline

**Comments:**  

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To Accept the Invitation:

1. Click on the Protocol Invitation task.
2. In the Decision section, click the Accept radio dial.
3. Enter Comments, if any, in the field provided.
4. Answer the conflict of interest questions.
5. Click Send Decision.