What happens to my GC mailbox if I am an employee as well as a student?

You are one of a small group of current students/graduates who also hold designated employee roles at the GC. Therefore, it will be incumbent on you to abide two different Graduate Center email addresses: one designated for your role as a student/graduate, one designated for your role as an employee.

- Your Office 365 student email account reflects your role as a student/graduate, and student-related correspondence associated with University systems will be delivered to your “gradcenter.cuny.edu” email account.
- Your GC employee email account reflects your role as an employee, and correspondence related to your duties and responsibilities as an employee should be sent/received using your “gc.cuny.edu” email account.

Since you are both a student/graduate and an employee, you will need to routinely monitor both your GC and Office 365 email accounts. Mail cannot be automatically redirected from either to the other, nor to a third destination.

While your student email account (@gradcenter.cuny.edu) is considered a lifetime account, your GC employee email account (@gc.cuny.edu) will be terminated effective your last day of employment. Please make sure you remove any items you wish to retain from your employee email account before the last day of your employment.

If you have any questions, please contact IT Services via email at ITServices@gc.cuny.edu.

Information Technology
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