



The Graduate Center
Of The City University of New York
365 Fifth Avenue – Room 8401
New York, NY 10016

Scholarship/Fellowship Award Form

(Award requests for Nonresident Aliens will be processed in the Bursar’s Office)

About the recipient:

Last name: First name: MI:

Social Security Number: Total Dollar Amount of the Award: \$

Is the recipient enrolled at the Graduate Center or another CUNY school/program? (If “No” the individual cannot receive a stipend): Yes No Campus:

Classification of Scholarship/Fellowship for Tax Purposes:

- The award will be used for payment of tuition or tuition related expenses and is therefore tax exempt.
The award is for personal use of the recipient and is taxable. The Graduate Center will not issue a 1099-MISC form, but the recipient is responsible for reporting it on their tax returns.
The award is for research that will benefit the grantor.

Note: This payment is compensatory and the recipient must be put on the Graduate Center’s tax levy payroll. Attach the following documents to this form and submit package directly to the Accounts Payable in Room 8105:

- New York State Standard Voucher
Award letter including requirements and responsibilities
Copy of the grant proposal / participant contract / addendum
Determination of Residency Status Form

Student’s signature: Student ID #:

Fund Manager’s name: Department:

Fund Manager’s signature: Date: