Dear students,

Welcome to the Graduate Center.

Here at the Graduate Center, you will have 3 different types of accounts as a GC student:

**Graduate Center Network Account** (jdoe):
- You’ll need this account to login to the OneStop Virtual Drop-off Service, campus computers, the GC Community Wifi, library printers and online library databases
- You do **NOT** need to change the above provided password. The password for this account will expire every 180 days.
- GC Network Account passwords can be reset with in the Self-Service Password Reset Tool: https://passwordreset.gc.cuny.edu

**Office 365 E-mail Account** (jdoe@gradcenter.cuny.edu):
- New students must claim their GC email account, update their initial password and sign up for O365's password reset tool before using. Go to http://aka.ms/ssprsetup and follow the instructions.
- Your GC email account is separate and distinct from your Graduate Center Network Account.
- This is a lifetime email account and the password never expires.
- While students, users can also use this account to access and install free Office365 software on personal devices. See IT's FAQ page.
- Once you’re registered, you can use the Office 365 self-service portal to reset your password in the future at https://passwordreset.microsoftonline.com

**CUNYFirst** (John.DoeXX@login.cuny.edu): Note: XX are the last 2 digits of the EMPLID.
- You'll need this account to access CUNY-wide software, Blackboard, amenities and special discounts [offers.cuny.edu].
- For additional info on CUNYfirst and how to claim your account, see here.

For more on the difference between your various accounts at the Graduate Center, see: https://library.gc.cuny.edu/cuny-accounts/

**Blackboard** - is a resource for online learning available to the entire CUNY community.
- [Blackboard User Guides and Login Instructions](#)
- [Blackboard FAQs](#) and troubleshoot tips - Clear your browser cache if you’re unable to log into Blackboard or CUNYfirst
- [How to change your Blackboard email address](#)

Additional useful resources:
- [New User Orientation](#)
- [IT Frequently Asked Questions](#)
- [How do I find my CUNY Employee ID (aka EMPLID)](#)

Information Technology
- [it@gc.cuny.edu](mailto:it@gc.cuny.edu)
- [it.cuny.edu](http://it.cuny.edu)