

REVISED 4/30/96

GOVERNANCE

PH.D. PROGRAM IN BIOCHEMISTRY

1. THE EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Executive Officer, at least three faculty members, and one student member. The doctoral faculty in biochemistry of each campus with six or more members (major campus) shall have one representative. All remaining faculty members together shall have one representative. The Executive Officer shall be one of the foregoing representatives. The faculty representatives, who also serve as Deputy Executive Officers at their respective campuses, shall be elected by the doctoral faculty of each major campus. The other faculty shall elect the remaining representative. The Executive Officer is appointed by the President of the Graduate School. The student member shall be elected at large by the students of the Program. Each faculty and student representative shall have an alternate who will be elected by his/her constituency. An alternate, but no other person, may vote at meetings of the Executive Committee in the absence of his/her representative. Faculty representatives are elected for **three-year terms** coincident with the term of the Executive Officer. The **student** representative is elected for a **two-year term**.

2. STANDING COMMITTEES

- a) ADMISSIONS AND AWARDS: The Executive Committee also functions as the Admissions and Awards Committee.

- b) **CURRICULUM AND EXAMINATIONS:** The Curriculum and Examination Committee is composed of three faculty members, three students, and the Executive Officer. The **faculty** members, who serve **three-year terms**, shall be elected at large by the doctoral faculty. Candidates shall be nominated by the Executive Committee. The **student** representatives, who serve **two-year terms**, shall be elected by the students of the Program. No campus shall have more than one faculty member or student representative serving on the committee.
- c) **FACULTY MEMBERSHIP:** The Faculty Membership Committee shall be composed of the alternate members of the Executive Committee. This Committee shall review applications and make nominations for membership to the doctoral faculty. The Committee shall also review the continued membership of all faculty members. Nominations for membership and recommendations for discontinuance shall be forwarded to the Provost after review by the Executive Committee. Criteria for nomination to the doctoral faculty are (1) the promise of doing successful research in biochemistry or related disciplines, (2) teaching of doctoral courses, and (3) thesis research supervision. For continuance in the doctoral faculty, the faculty members are expected to be successful based on all three criteria, but at a minimum they should be outstanding according to one criterion.

3. ELECTION PROCEDURES

The Deputy Executive Officers shall conduct the elections of faculty representatives to the Executive Committee and their alternates at their respective campuses. The faculty members not affiliated with a major campus shall elect a representative from their group by mail. Faculty representatives to the Curriculum and Examination Committee shall be elected by the doctoral faculty by mail.

Student representatives to all program committees shall be elected by mail by all registered students of the Program. Candidates shall be nominated by the student members of the election committee, which is established by the Executive Committee to conduct the elections of representatives to the Graduate Council.