Dear Graduate Center Community

Open Enrollment for the 2020 Flexible Spending Accounts (FSA) Program

The Flexible Spending Accounts (FSA) Program Open Enrollment Period for Plan Year 2020 begins **October 1, 2019 and will end November 15, 2019** for an effective date of **January 1, 2020**. If you wish to enroll in one or more of the New York City Flexible Spending Accounts Programs, you must complete and return the enrollment forms to the Tax-Favored Benefits Program **no later than November 15, 2019**. Please note that **Health Care Flexible Spending Accounts (HCFSA) and Dependent Care Assistance Program (DeCAP)** elections do not roll over from year to year. Current participants must re-enroll to participate in 2020.

The NYC Flexible Spending Accounts Program includes the following:

- Health Care Flexible Spending Accounts (HCFSA) Program
- Dependent Care Assistance Program (DeCAP)
- Medical Spending Conversion (MSC) Health Benefits Buy-Out Waiver Program (MSC)
- Medical Spending Conversion (MSC) Premium Conversion Program

Each **MSC** Program continues from one Plan Year to the next; therefore, the participant does not need to re-enroll each Plan Year unless there is a change of status. If employees would like to withdraw from or elect to participate in the MSC Health Plan Buy-Out Waiver Program, they must complete both the 2020 MSC Enrollment/Change Form and the Health Benefits Application. Brochures, information and forms on each program can be downloaded and printed from the website at [www.nyc.gov/fsa](http://www.nyc.gov/fsa) under “Forms and Downloads”. Employees may also obtain the materials by calling the automated help-line at 212-306-7760.

Should you need further clarification, please email Lenore Mitchell, The Graduate Center’s Benefits Officer at lmitchell2@gc.cuny.edu.

Thank you.