

HR Connect

September 2019 (15th Issue)



Upcoming Events

September 24

Health & Benefits Fair

October 2

Informational Session for
New Full-time Staff

October 9

Mandatory Employee Sexual
and Interpersonal Violence
Prevention and Response
Course (ESPARC) must be
completed

October 14

Columbus Day holiday
observed

The Graduate Center Office of Human Resources

Dear GC Community,

Welcome back!

We hope the start of the 2019-2020 academic year has
been positive and productive thus far.

Congratulations Pinar Ozgu, Interim VP for Institutional Equity and Human Resources



The Graduate Center (GC) and Office of Human Resources (OHR) welcomes Pinar Ozgu in her new role as Interim VP for Institutional Equity and Human Resources. Pinar will



oversee the Office of Human Resources, and Compliance and Diversity. For the past several months Pinar has served as the Executive Director for Institutional Equity and prior to joining the Graduate Center, Pinar worked at the CUNY Central Office as the University Director of Human Resources Investigations and Chief of Staff to the Vice Chancellor of the Office of Human Resources Management. As the University Director of Human Resources Investigations, Pinar investigated complaints of discrimination, sexual misconduct, and other types of employment-related misconduct and ethical violations. Pinar was also involved in the formation and implementation of University-wide initiatives, procedures, policies, and processes to ensure CUNY's compliance with various legal requirements. Pinar can be reached at 212-817-7700 or at pozgu@gc.cuny.edu.

Congratulations Brian Peterson as Interim VP for Finance and Administration



GC congratulates Brian Peterson on his new role as Interim VP for Finance and Administration. For the last year Brian has been the Dean for Academic Initiatives and Strategic Innovation in the Provost's Office. Before joining the Graduate Center, Brian worked at the CUNY School of Professional Studies as Associate Dean of Student and Community Affairs and as Associate Dean of Administration and Finance. Brian has almost 20 years of experience with CUNY and was deeply involved in the School of Professional Studies' budgetary matters. Brian can be reached at 212-817-7752 or at bpeterson@gc.cuny.edu.

Upcoming Events

Annual Health & Benefits Fair – September 24, 2019

The Office of Human Resources will host the annual Health and Benefits Fair for all Graduate Center, Macaulay Honors College, and Craig Newmark Graduate School of Journalism employees on **Tuesday, September 24, 2019**. The event will be held in the C-level of the Graduate Center from 10:00am to 2:00pm and will offer employees the opportunity to speak to representatives from various benefit and service provider

organizations. This is a great opportunity to gather information before the open enrollment period.

Informational Session for New Staff – October 2, 2019

OHR welcomes all new faculty and staff. The all-day Informational Session for new hires will take place on **Wednesday, October 2, 2019**. The morning session will provide faculty and staff with the opportunity to meet representatives from various administrative offices. The afternoon session will include a mandatory Title IX workshop.

Training & Professional Development

OHR will facilitate a “Managing Employees in a Unionized Environment” workshop for directors, managers, and supervisors of classified employees. We anticipate the workshop will launch by December 2019. This workshop was created to inform and guide managers/supervisors on how to effectively manage classified employees.

OHR will continue to advise you on new and on-going training initiatives to foster professional development and career growth.

Recent Events

One Stop Program for Incoming Ph.D. Students – August 19 – August 21

OHR participated in the One Stop event from August 19 to August 21 for new Graduate Center Ph.D. students. During the event we welcomed 358 new Graduate Assistants/students and conducted orientations. The event was a success.

HR Retreat – August 2019

OHR held a retreat in August where HR team members spent the day reflecting on the successes and challenges of the past year, and discussed goals and plans for next year. We also used the time to learn more about our colleagues and our personality styles – via a personality assessment. The activities we participated in during the retreat helped us to develop a better understanding of each other, and strengthened our team bond and cohesiveness.



NOTE: Clearly, one of our team members took HR's super hero role literally 😊

Important Reminders

Mandatory Employee Sexual and Interpersonal Violence Prevention Response Course (ESPARC) Training – Must be completed by October 9, 2019

In accordance with the mandates of New York State Labor Law Section 201-G, employees must take the Employee Sexual and Interpersonal Violence Prevention and Response Course (“ESPARC”) provided by The City University of New York. New York State Law requires employees to complete this training by **October 9, 2019** and then at least annually thereafter. As such, all full-time and part-time employees must complete this course by October 9, 2019. The course is provided via CUNY Blackboard. If you have not done so already, please log-in to CUNY Blackboard to complete the course. The Blackboard Log-in instructions can be found [here](#).

Time and Leave Questions

For questions about your time and leave balances, please email timeandleave@gc.cuny.edu.

2019-2020 Holiday Schedule

The 2019-2020 holiday schedule is available [here](#).

If you have any general questions/comments, please contact the HR team via phone (212-817-7700) or email (hr@gc.cuny.edu).

For more specific inquiries, please contact the appropriate team member from our [HR Directory](#).