

# **ROBERT GIARD FELLOWSHIP DESCRIPTION AND GUIDELINES**

Deadline: November 15, 2017

## **The Robert Giard Fellowship**

An annual award named for Robert Giard, a portrait, landscape, and figure photographer whose work often focused on LGBTQ lives and issues, this award is presented to an emerging or mid-career artist, from any country, working in photography, photo-based media, or moving image, including experimental, narrative, or documentary forms of these media. The award now alternates annually between artists working with still image (photography) and those working with moving image (video or film). **Please make sure to check which medium (still vs. moving image) is eligible for this year's award cycle, described below.\*** In either case, this award will support the development or completion of a project, one that is new or continuing, that addresses issues of sexuality, gender, or LGBTQ identity. The Foundation is receptive to a variety of projects and approaches to these topics.

University affiliation is not necessary. If you are not sure whether you will be eligible for the award, we recommend that you contact us well before the deadline so we can make a determination; otherwise, you may be declared ineligible after the deadline and your application will not be submitted to the committee. This award is adjudicated by the fellowships committee of CLAGS and a jury of the Robert Giard Foundation.

### **\*The 2018 Robert Giard Fellowship in Photography**

All work ranging from experimental to documentary to traditional photo formats will be considered.

## **Submission Guidelines**

The Guidelines for submission for the Giard Fellowship has a three-part submission process:

- Part I Application, including 1 page general questionnaire
- Part II Letters of Recommendation
- Part III Work Sample(s)

Materials must be sent in three separate Parts.

Applications without all three parts will be considered incomplete. Incomplete applications will NOT be considered.

All parts must be emailed/postmarked by the deadline, November 15, 2017. Once all parts are received, applicants will receive a notification email.

Please email the CLAGS office with any questions to [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com). No phone calls please. If you would like to receive a phone call, please send your inquiry via email with your phone number.

The winner of the fellowship will be asked to participate in CLAGS and Robert Giard Foundation programming to present their completed project.

## **Part I. Application and Questionnaire**

Applicants should send the following items in a single email, as one or multiple attachments to [CLAGSFellowships@gmail.com](mailto:CLAGSFellowships@gmail.com):

1. Cover Letter in Word or PDF format which lists:
  - Full Name
  - Postal Address
  - Email Address
  - Phone Number (if applicable)
  - Website (if applicable)
  - Proposed Project Title
  - A brief letter of no more than 200 words
  - Names of Recommenders
  - File title: GiardCoverLetter\_LastName\_FirstInitial
  
2. Artist's C.V.
  - Word or PDF format
  - File Title: GiardCV\_LastName\_FirstInitial
  
3. Description of the proposed project
  - (500 – 750 words in length)
  - Word or PDF format
  - File Title: GiardProposal\_LastName\_FirstInitial
  
4. Robert Giard Foundation Questionnaire
  - The form can be downloaded from the website, or here.
  - Word or PDF format
  - File Title: GiardQuestionnaire\_LastName\_FirstInitial

### Note

Applicants must email their application to: [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com) with “Giard Application” and Last name, First Initial in the subject line. Please name all files as noted above and in this example:

To: [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com)  
From: Shawnta Smith <[SSmith4@gc.cuny.edu](mailto:SSmith4@gc.cuny.edu)> Subject: Giard Application SmithS  
Attachments: GiardCV\_Smith\_S.pdf; GiardCoverLetter\_Smith\_S.pdf;  
GiardProposal\_Smith\_S.doc

## Part II. Letters of Recommendation

Recommenders should send their recommendations via email or postal mail.

1. Two letters of support (Sent directly from recommenders)
  - Email is preferred.
  - Recommenders may email their letters to [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com) with “Giard Letter” and the applicant’s name in the subject line as in this example:

To: [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com)  
From: Professor Marianne Taylor <[mtaylor@sdu.edu](mailto:mtaylor@sdu.edu)> Subject: Fall: Giard Letter James Pete  
Attachments: GiardLetterJamesPete.pdf

## Part III. Work Sample(s)

Applicants should send the following items digitally (see below for details):

1. Representative examples of their work with Description of Representative examples (see below), and a short cover letter.
  - If the project you are currently proposing is available for work sample submission, please submit images from the project as your work samples.
  - If you are not able to submit work from your proposed project, please try to send us a previous project that relates to or suggests the direction being pursued in the project proposal under review. You may also submit work in progress that relates to or is representative of the nature of the proposed project.
2. Listing of Work Samples
  - Full Name
  - Postal Address
  - Email Address
  - Phone Number (if applicable)
  - Website (if applicable)
  - Proposed Project Title
  - Work sample Title(s) –Please **do not** describe work samples on the cover letter. Use the Description of Representative examples to detail work samples (see below).
  - Cue time, if applicable.
3. Still Images
  - Images may be submitted directly through email or through file-transfer sites such as “WeTransfer” [please send all submissions/file transfers to [clagsfellowships@gmail.com](mailto:clagsfellowships@gmail.com)]
  - Digital reproductions on CD are also accepted.
  - Print copies will not be accepted.
  - Send no more than 15 images

- Acceptable compressed image file formats: JPEG, EPS, SVG, PDF.
- Suggested maximum image size: 2000px as the longest side, resolution at 72 dpi  
However, images may exceed this size if your work necessitates.
- Color space should be sRGB
- If sending us a CD, please play your disc on a few Apple and PC computers to ensure its ability to open files in all standard image viewing programs (Windows Media Player, Preview, etc.).

**DO NOT:**

- Do not send original artwork. Samples will not be returned.
- Do not send archival materials. Samples will not be returned.

4. Description of Representative Examples (optional, but strongly recommended)

- Full Name
- Email Address
- Website, URL, Links (if applicable)
- Proposed Project Title
- Work sample Title(s)
- For moving images, no more than 100 word description of work samples (per work sample). If known and/or applicable, please describe your plans for presenting your project, such as gallery exhibition, art fair, online presentation, etc.