

## Psychology & Law Training Area Important (Contact) Information

**Note: You can cc the Training Area Director (i.e., Charles B. Stone) and the GC Executive Officer (i.e., Rich Bodnar) on all email correspondences.**

### John Jay

#### **Training Area Director:**

Charles B. Stone (cc on all emails)  
[chstone@jjay.cuny.edu](mailto:chstone@jjay.cuny.edu)

#### Roles:

- Oversees the day-to-day operations of the Psychology & Law PhD Training Area.
- Point of contact for questions about the training area
- Assist and facilitating matters with John Jay, Graduate Center, and CUNY administration
- Approves matters specific to the Psychology & Law training area (i.e., transferring credits, etc.)

#### **Training Area Doctoral Program Coordinator:**

Shakiera Durn  
[sduren@jjay.cuny.edu](mailto:sduren@jjay.cuny.edu)

#### Roles:

- Assists the Training Area Director in overseeing the day-to-day operations of the Psychology and Law Training Area
- Point of contact for administrative help/questions
- Submit all paperwork through the Program Coordinator (before sending it to the GC).

#### **Psychology Department Chair:**

Daryl Wout  
[dwout@jjay.cuny.edu](mailto:dwout@jjay.cuny.edu)

#### Roles:

- Oversees the day-to-day operations of the John Jay Psychology Department.
- Can help with any issues specific to the department at John Jay (e.g., teaching, adjuncting, TAing).

#### **Psychology Department Administrative Director:**

Anila Duro  
[aduro@jjay.cuny.edu](mailto:aduro@jjay.cuny.edu)

#### Roles:

- Provides administrative and academic support to students and faculty.
- Will be important person to contact in terms of TAing and, if need be, Sona.

#### **SONA Coordinator:**

Maria Georgescu  
[rep@jjay.cuny.edu](mailto:rep@jjay.cuny.edu)

#### Roles:

- Oversees the implementation of studies on our Sona system

**Technology Issues:**

DoIT

[helpdesk@jjay.cuny.edu](mailto:helpdesk@jjay.cuny.edu)

Roles:

- Assist in all John Jay specific technical issues
- Contact if you have hardware issues
- Contact if you need a program
- Contact if you have software issues
- Contact if you have (JJ) email issues
- Contact if you have computer issues in the classroom

**Interim Director of Compliance and Diversity/Title IX Coordinator:**

Gabriela Leal

[glead@jjay.cuny.edu](mailto:glead@jjay.cuny.edu)

Role: Gabriela Leal, Esq.- Director of the Office of Compliance and Diversity. The office leads the College's work to ensure the wellbeing of its students, faculty, and staff in this regard through fact-finding investigations, education, and outreach. The Office oversees all complaints of sexual and gender-based misconduct as well as other types of harassment or discrimination. The Office also promotes equal opportunity and fairness in the College's employment practices.

**HR Director of Operations:**

Jasmine Liz-Mora

[liz-mora@jjay.cuny.edu](mailto:liz-mora@jjay.cuny.edu)

**HR General Inquiries:**

[askhr@jjay.cuny.edu](mailto:askhr@jjay.cuny.edu)

Role: HR at John Jay will be particularly helpful for those of you who are receiving funds through John Jay.

**Psychology & Law website:**  
<https://www.jjay.cuny.edu/psychology-law-program>

<https://www.jjay.cuny.edu/psychology-law-program>

**Psy & Law Student representatives:**

Gabi Rico

[gabriela.rico@macaulay.cuny.edu](mailto:gabriela.rico@macaulay.cuny.edu)

Ella Merriwether

[emerriwether@jjay.cuny.edu](mailto:emerriwether@jjay.cuny.edu)

Roles:

- Advocate on behalf of the Psychology & Law PhD students
- Convey student issues and concerns to the faculty/act as intermediaries between the students and the faculty
- Help organize student activities

**Colloquium Representative & Organizer:**

Jennifer Jones

[jjonescuny@gmail.com](mailto:jjonescuny@gmail.com)

Role:

- Helps organize our bi-monthly colloquium
- Helps recruit and attract our colloquium speakers

### **Graduate Center**

#### **Executive Officer:**

Richard Bodnar (cc him on all emails)  
[rbodnar@gc.cuny.edu](mailto:rbodnar@gc.cuny.edu)

Role: Main point of contact between student and faculty affairs and the administration. Oversees the day-to-day operations of the Psychology PhD programs

#### **Assistant Program Officer (APO; Admin.):**

Swe Swe Htay  
[shtay@gc.cuny.edu](mailto:shtay@gc.cuny.edu)

Roles: Oversees the management of program resources and spaces, and works with other GC offices regarding financial aid, budget, and human resources matters. She is the primary contact for inquires from prospective and incoming students.

#### **Assistant Program Officer (APO; Academic):**

Basya Kasinitz  
[bkasinitz@gc.cuny.edu](mailto:bkasinitz@gc.cuny.edu)

Roles: APO for academic support and student progress and Swe Swe is an APO for Administration and Program management. Our responsibilities sometimes overlap, but in general, all academic matters go to me.

This includes:

- Processing all academic forms (some examples are: grade changes, advancement to candidacy, Dissertation proposal approvals, Dissertation evaluations, Report of Final exam)
- Student Milestones (1st and 2nd docs and advancement noted on transcript)
- Registration ( questions/ troubleshooting, add/drop forms, overrides in special cases, e-permit, IUUC)
- Leave of Absence
- Transfer credits
- Questions regarding academic progress / graduation timeline
- If the EO's signature is needed on any form
- Holds on Student's account (I can direct the student to the proper offices if needed to get holds cleared)

How to contact me: I prefer to be contacted at [psychology@gc.cuny.edu](mailto:psychology@gc.cuny.edu) . Please send all forms/ inquires there.

#### **Ombudsperson:**

Martin Ruck  
[mruck@gc.cuny.edu](mailto:mruck@gc.cuny.edu)

Roles:

1. Ombudsperson for psychology graduate students - available to all Psychology students to discuss matters of concern in complete confidentiality.

2. Senior Advisor for Diversity, Equity, & Inclusion to the President of the GC and chair the Presidential Advisory Committee for Diversity & Inclusion - providing leadership on initiatives to increase faculty, staff, and student diversity and foster a campus climate that embraces diversity, equity, and inclusion (DEI). Will talk to students, faculty, and staff about any DEI concerns.

3. Executive Officer, Office of Educational Opportunity and Diversity - EOD oversees the Provost's Enhancement Fellowship; a five-year award for admitted PhD students from underrepresented groups; Dean K. Harrison Award; and the CUNY Pipeline

**Graduate Center Ombuds Officer:**

Martin Gitterman  
ombuds@gc.cuny.edu

Roles: The GC Ombuds Officer is available to all students, faculty, staff, and administrators who are looking for :

- A neutral, impartial person to speak to confidentially about problems related to work or study at The Graduate Center.
- Ideas for alternative dispute resolution
- An advocate for fairness
- Information about whom to turn to at The Graduate Center

Use this link to find additional information: <https://www.gc.cuny.edu/About-the-GC/Administrative-Services/Ombuds>

**DEI (Diversity, Equity and Inclusion)**

**Executive Officer:**

Maureen Allwood  
[mallwood@jjay.cuny.edu](mailto:mallwood@jjay.cuny.edu)

Roles: The Psychology Deputy Executive Officer (DEO) of Diversity, Equity and Inclusion (DEI) seeks to center racial equity in doctoral education as a core mission in our program. Their responsibilities include:

- Leading the Psychology DEI Committee which includes a student and faculty representative from every program area.
- Advising the Executive Officer and Psychology Executive Committee on DEI issues
- Supporting DEI initiatives within psychology and when relevant, across GC doctoral programs
- Maintaining a close working relationship with Martin Ruck, senior advisor to the president for diversity and inclusion at the GC.

**Director of Graduate Assistant Program (money):** Anne Ellis

[AEllis@gc.cuny.edu](mailto:AEllis@gc.cuny.edu)

Role: Manages Graduate Assistant appointments. Thus, if you have any issues with your GCF funding, this is who you would reach out to.

**CUNY GG NYSHIP (health insurance):**

Scott Voorhees

[svoorhees@gc.cuny.edu](mailto:svoorhees@gc.cuny.edu)

[healthinsuranceinfo@gc.cuny.edu](mailto:healthinsuranceinfo@gc.cuny.edu)

Role: You should reach out to Scott with any questions you may have about your health insurance; if you don't have health insurance and/or if anything happens to your health insurance.

**Wellness Center:**

Nicole Elden

[neden@gc.cuny.edu](mailto:neden@gc.cuny.edu)

**Teaching and Learning Center:**

Luke Waltzer

[lwaltzer@gc.cuny.edu](mailto:lwaltzer@gc.cuny.edu)

Role: Good source for help with pedagogy

**Vice President of Student Affairs:**

Matt Schoengood

[mschoengood@gc.cuny.edu](mailto:mschoengood@gc.cuny.edu)

[financialaid@gc.cuny.edu](mailto:financialaid@gc.cuny.edu)

Role: Good source for emergency financial support.

Application for Student Emergency Grant Application:

chrome-

extension://efaidnbnmnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Fwww.gc.cuny.edu%2FCUNY\_GC%2Fmedia%2FCUNY-Graduate-Center%2FPDF%2FFinancial%2520Aid%2F2020\_Student\_Emergency\_Grants\_Application.pdf&clen=58979&chunk=true

**Student Disability Services Manager:**

Clare Wilson

[cwilson@gc.cuny.edu](mailto:cwilson@gc.cuny.edu)

Role: Good source for disability services

**Writing Center:**

<https://gcwritingcenter.commons.gc.cuny.edu/>

Role: Great writing sessions for dissertations, etc. Helpful writing "bootcamps."

**Qualitative Concentration:**

Colette Daiute

[CDaiute@gc.cuny.edu](mailto:CDaiute@gc.cuny.edu)

Role: For questions about the Qualitative Concentration offered through the GC.

**Quantitative Concentration:**

Brett Stoudt

[bstoudt@gc.cuny.edu](mailto:bstoudt@gc.cuny.edu)

Wei Wang

[wwang@gc.cuny.edu](mailto:wwang@gc.cuny.edu)

Role: For questions about the Quantitative Concentration offered through the GC.

**Diversity Science Initiative (DSI):** [cuny.diversityscience@gmail.com](mailto:cuny.diversityscience@gmail.com)

Role: The Diversity Science Initiative is a research resource group focused on collective learning and sharing of diversity science research. For programming schedules and announcements, please subscribe to the DSI listserv by emailing the group.

**Student Resources:** <https://www.gc.cuny.edu/Page-Elements/Academics-Research-Centers-Initiatives/Doctoral-Programs/Psychology/Student-Resources>

**Additional Funding Resources:** <https://www.gc.cuny.edu/Prospective-Current-Students/Financing-Your-Education/Doctoral-Funding/Prospective-Students>

**Psychology & Law website:** <https://www.gc.cuny.edu/Page-Elements/Academics-Research-Centers-Initiatives/Doctoral-Programs/Psychology/Training-Areas/Psychology-and-Law>

**PSC-CUNY (union)**

**Website (e.g., workload):**  
**CUNY Contract:**

<https://psc-cuny.org/>  
<https://www.psc-cuny.org/cuny-contract>

**PSC-CUNY Chapter Chair (GC):**

Lynne Turner  
[lynnecturner@yahoo.com](mailto:lynnecturner@yahoo.com)

**PSC-CUNY Grievance Counselor (GC):**

Hanna Goldberg  
[hannagoldberg@gmail.com](mailto:hannagoldberg@gmail.com)

Evan Rothman  
[evansrothman@gmail.com](mailto:evansrothman@gmail.com)

**PSC-CUNY Chapter Chair (JJ):**

John Pittman  
[jpittman@jjay.cuny.edu](mailto:jpittman@jjay.cuny.edu)

Zabby Hovey  
[hoveyjiler@gmail.com](mailto:hoveyjiler@gmail.com)

**PSC-CUNY Grievance Counselor (JJ):**

Vacant – Contact Faye Moore  
[fmoore@pscmail.org](mailto:fmoore@pscmail.org)

**Covid-19**

**John Jay Guidelines:**  
[Health-Safety-Guidelines](https://www.jjay.cuny.edu/COVID-19-Health-Safety-Guidelines)

[https://www.jjay.cuny.edu/COVID-19-](https://www.jjay.cuny.edu/COVID-19-Health-Safety-Guidelines)

**Graduate Center Guidelines:**  
[Information-and-Safe-Campus-Reopening](https://www.gc.cuny.edu/News/COVID-19-Information-and-Safe-Campus-Reopening)

[https://www.gc.cuny.edu/News/COVID-19-](https://www.gc.cuny.edu/News/COVID-19-Information-and-Safe-Campus-Reopening)