Psychology & Law Training Area
Important (Contact) Information

Note: You can cc the Training Area Director (i.e., Charles B. Stone) and the GC Executive Officer (i.e., Rich Bodnar) on all email correspondences.

**John Jay**
Training Area Director: Charles B. Stone (cc on all emails)  
chstone@jjay.cuny.edu  
Roles:  
- Oversees the day-to-day operations of the Psychology & Law PhD Training Area.  
- Point of contact for questions about the training area  
- Assist and facilitating matters with John Jay, Graduate Center, and CUNY administration  
- Approves matters specific to the Psychology & Law training area (i.e., transferring credits, etc.)

Training Area Doctoral Program Coordinator: Shakiera Durn  
sduren@jjay.cuny.edu  
Roles:  
- Assists the Training Area Director in overseeing the day-to-day operations of the Psychology and Law Training Area  
- Point of contact for administrative help/questions  
- Submit all paperwork through the Program Coordinator (before sending it to the GC).

Psychology Department Chair: Daryl Wout  
dwout@jjay.cuny.edu  
Roles:  
- Oversees the day-to-day operations of the John Jay Psychology Department.  
- Can help with any issues specific to the department at John Jay (e.g., teaching, adjuncting, TAing).

Psychology Department Administrative Director: Anila Duro  
aduro@jjay.cuny.edu  
Roles:  
- Provides administrative and academic support to students and faculty.  
- Will be important person to contact in terms of TAing and, if need be, Sona.

SONA Coordinator: Maria Georgescu  
rep@jjay.cuny.edu  
Roles:  
- Oversees the implementation of studies on our Sona system
Technology Issues: DoIT
helpdesk@jjay.cuny.edu

Roles:
- Assist in all John Jay specific technical issues
- Contact if you have hardware issues
- Contact if you need a program
- Contact if you have software issues
- Contact if you have (JJ) email issues
- Contact if you have computer issues in the classroom

Interim Director of Compliance and Diversity/Title IX Coordinator: Gabriela Leal
gleal@jjay.cuny.edu

Role: Gabriela Leal, Esq.- Director of the Office of Compliance and Diversity. The office leads the College’s work to ensure the wellbeing of its students, faculty, and staff in this regard through fact-finding investigations, education, and outreach. The Office oversees all complaints of sexual and gender-based misconduct as well as other types of harassment or discrimination. The Office also promotes equal opportunity and fairness in the College’s employment practices.

HR Director of Operations: Jasmine Liz-Mora
liz-mora@jjay.cuny.edu

HR General Inquiries: askhr@jjay.cuny.edu
Role: HR at John Jay will be particularly helpful for those of you who are receiving funds through John Jay.

Psychology & Law website: https://www.jjay.cuny.edu/psychology-law-program

Psy & Law Student representatives: Gabi Rico
gabriela.rico@macaulay.cuny.edu
Ella Merriwether
emerriwether@jjay.cuny.edu

Roles:
- Advocate on behalf of the Psychology & Law PhD students
- Convey student issues and concerns to the faculty/act as intermediaries between the students and the faculty
- Help organize student activities

Colloquium Representative & Organizer: Jennifer Jones
jjonescuny@gmail.com

Role:
Helps organize our bi-monthly colloquium
Helps recruit and attract our colloquium speakers

Graduate Center
Executive Officer: Richard Bodnar (cc him on all emails) rbodnar@gc.cuny.edu
Role: Main point of contact between student and faculty affairs and the administration. Oversees the day-to-day operations of the Psychology PhD programs

Assistant Program Officer (APO; Admin.): Swe Swe Htay shtay@gc.cuny.edu
Roles: Oversees the management of program resources and spaces, and works with other GC offices regarding financial aid, budget, and human resources matters. She is the primary contact for inquiries from prospective and incoming students.

Assistant Program Officer (APO; Academic): Basya Kasinitz bkasinitz@gc.cuny.edu
Roles: APO for academic support and student progress and Swe Swe is an APO for Administration and Program management. Our responsibilities sometimes overlap, but in general, all academic matters go to me.

This includes:
  - Processing all academic forms (some examples are: grade changes, advancement to candidacy, Dissertation proposal approvals, Dissertation evaluations, Report of Final exam)
  - Student Milestones (1st and 2nd docs and advancement noted on transcript)
  - Registration (questions/ troubleshooting, add/drop forms, overrides in special cases, e-permit, IUDC)
  - Leave of Absence
  - Transfer credits
  - Questions regarding academic progress / graduation timeline
  - If the EO’s signature is needed on any form
  - Holds on Student’s account (I can direct the student to the proper offices if needed to get holds cleared)

How to contact me: I prefer to be contacted at psychology@gc.cuny.edu. Please send all forms/inquiries there.

Ombudsperson: Martin Ruck mruck@gc.cuny.edu
Roles:
1. Ombudsperson for psychology graduate students - available to all Psychology students to discuss matters of concern in complete confidentiality.

2. Senior Advisor for Diversity, Equity, & Inclusion to the President of the GC and chair the Presidential Advisory Committee for Diversity & Inclusion - providing leadership on initiatives to increase faculty, staff, and student diversity and foster a campus climate that embraces diversity, equity, and inclusion (DEI). Will talk to students, faculty, and staff about any DEI concerns.

3. Executive Officer, Office of Educational Opportunity and Diversity - EOD oversees the Provost’s Enhancement Fellowship; a five-year award for admitted PhD students from underrepresented groups; Dean K. Harrison Award; and the CUNY Pipeline

Graduate Center Ombuds Officer: Martin Gitterman  
ombuds@gc.cuny.edu

Roles: The GC Ombuds Officer is available to all students, faculty, staff, and administrators who are looking for:
- A neutral, impartial person to speak to confidentially about problems related to work or study at The Graduate Center.
- Ideas for alternative dispute resolution
- An advocate for fairness
- Information about whom to turn to at The Graduate Center

Use this link to find additional information: https://www.gc.cuny.edu/About-the-GC/Administrative-Services/Ombuds

DEI (Diversity, Equity and Inclusion)

Executive Officer: Maureen Allwood  
mallwood@jjay.cuny.edu

Roles: The Psychology Deputy Executive Officer (DEO) of Diversity, Equity and Inclusion (DEI) seeks to center racial equity in doctoral education as a core mission in our program. Their responsibilities include:
- Leading the Psychology DEI Committee which includes a student and faculty representative from every program area.
- Advising the Executive Officer and Psychology Executive Committee on DEI issues
- Supporting DEI initiatives within psychology and when relevant, across GC doctoral programs
- Maintaining a close working relationship with Martin Ruck, senior advisor to the president for diversity and inclusion at the GC.

Director of Graduate Assistant Program (money): Anne Ellis  
AEllis@gc.cuny.edu
Role: Manages Graduate Assistant appointments. Thus, if you have any issues with your GCF funding, this is who you would reach out to.

**CUNY GG NYSHIP (health insurance):**

Scott Voorhees
svoorhees@gc.cuny.edu
healthinsuranceinfo@gc.cuny.edu

Role: You should reach out to Scott with any questions you may have about your health insurance; if you don’t have health insurance and/or if anything happens to your health insurance.

**Wellness Center:**

Nicole Elden
neden@gc.cuny.edu

**Teaching and Learning Center:**

Luke Waltzer
lwaltzer@gc.cuny.edu

Role: Good source for help with pedagogy

**Vice President of Student Affairs:**

Matt Schoengood
mschoengood@gc.cuny.edu
financialaid@gc.cuny.edu

Role: Good source for emergency financial support.

**Application for Student Emergency Grant Application:**


**Student Disability Services Manager:**

Clare Wilson
cwilson@gc.cuny.edu

Role: Good source for disability services

**Writing Center:**

https://gcwritingcenter.commons.gc.cuny.edu/

Role: Great writing sessions for dissertations, etc. Helpful writing “bootcamps.”

**Qualitative Concentration:**

Colette Daiute
CDaiute@gc.cuny.edu

Role: For questions about the Qualitative Concentration offered through the GC.

**Quantitative Concentration:**

Brett Stoudt
bstoudt@gc.cuny.edu
Wei Wang
wwang@gc.cuny.edu
Role: For questions about the Quantitative Concentration offered through the GC.

Diversity Science Initiative (DSI):  cuny.diversityscience@gmail.com
Role: The Diversity Science Initiative is a research resource group focused on collective learning and sharing of diversity science research. For programming schedules and announcements, please subscribe to the DSI listserv by emailing the group.

Student Resources:  https://www.gc.cuny.edu/Page-Elements/Academics-Research-Centers-Initiatives/Doctoral-Programs/Psychology/Student-Resources

Additional Funding Resources:  https://www.gc.cuny.edu/Prospective-Current-Students/Financing-Your-Education/Doctoral-Funding/Prospective-Students

Psychology & Law website:  https://www.gc.cuny.edu/Page-Elements/Academics-Research-Centers-Initiatives/Doctoral-Programs/Psychology/Training-Areas/Psychology-and-Law

PSC-CUNY (union)
Website (e.g., workload):  https://psc-cuny.org/
CUNY Contract:  https://www.psc-cuny.org/cuny-contract

PSC-CUNY Chapter Chair (GC):  Lynne Turner  lynnecturner@yahoo.com

PSC-CUNY Grievance Counselor (GC):  Hanna Goldberg  hannagoldberg@gmail.com
Evan Rothman  evansrothman@gmail.com

PSC-CUNY Chapter Chair (JJ):  John Pittman  jpitman@jjay.cuny.edu
Zabby Hovey  hoveyjiler@gmail.com

PSC-CUNY Grievance Counselor (JJ):  Vacant – Contact Faye Moore  fmoore@pscmail.org

Covid-19
John Jay Guidelines:  
Health-Safety-Guidelines  
https://www.jjay.cuny.edu/COVID-19-

Graduate Center Guidelines:  
Information-and-Safe-Campus-Reopening  
https://www.gc.cuny.edu/News/COVID-19-