How to Find Your CUNY Employee ID (aka EmplID)

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The goal of this document is to assist you in finding your CUNY Employee ID (aka EmplID).

Your EmplID is a critical piece of information that connects you to CUNYFirst and CUNY. Depending on your relationship to CUNY, and in this case, to the Graduate Center, there will be different approaches.

I’m a GC Student / GC Faculty / Staff member, where is my EmplID?

You can find your EmplID in the Vaccination Verification module in CUNYFirst.

1. Go to https://home.cunyfirst.cuny.edu/ and log in with your CUNYFirst credentials (username usually looks like ‘firstname.lastnameXX@login.cuny.edu’).
2. Once logged in, you’ll see this menu. Go ahead and select “Vaccine Verification”.
3. In the resulting screen, you will see your EMPLID to the right of your name.
I’m a LP² Member, where is my EmplID?

All LP² students should have been sent their Student EmplID. If you did not receive it, please contact the Office of Academic Initiatives and Strategic Innovation for it.

If you’re an LP² Member but also a current CUNY student/faculty/staff, please review some of the other directions in this FAQ to find your EmplID.

If you are an LP² Member but have no affiliation to CUNY at all and are not sure of your EmplID, please contact the Office of Academic Initiatives and Strategic Innovation (engagement@gc.cuny.edu). (Please note that if you are using an EmplID that starts with ‘S’, that ID is NOT connected to CUNYFirst. CUNYFirst is only for students who are admitted as undergraduate or graduate students, and Faculty/Staff.)

I’m an RF or other non-tax levy employee, where is my EmplID?

RF and non-tax levy employees do not have CUNYFirst EmplIDs, unless they have a separate appointment with CUNY or a CUNY entity that provides them one under a different job title. In that case, you should follow the directions in this document listed as “I’m a GC Faculty/Staff member, where is my EmplID?”. Should you have no other appointments, then you will need to contact IT Services in order to get your password reset.