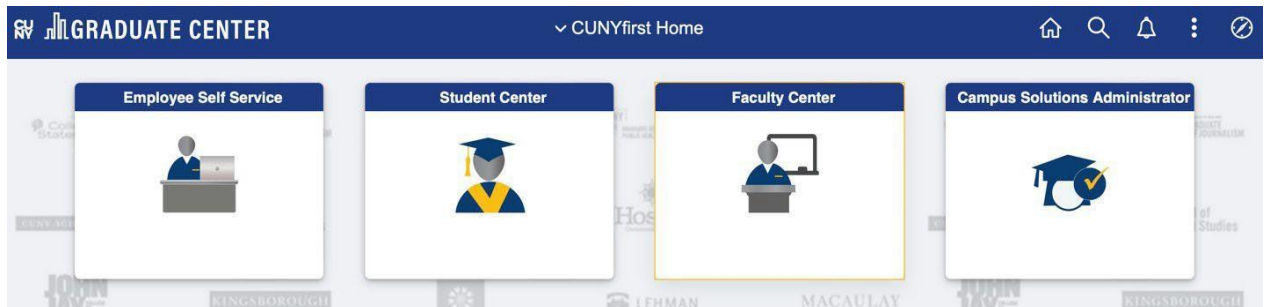


Instructions for Accepting Your Aid in CUNYFirst

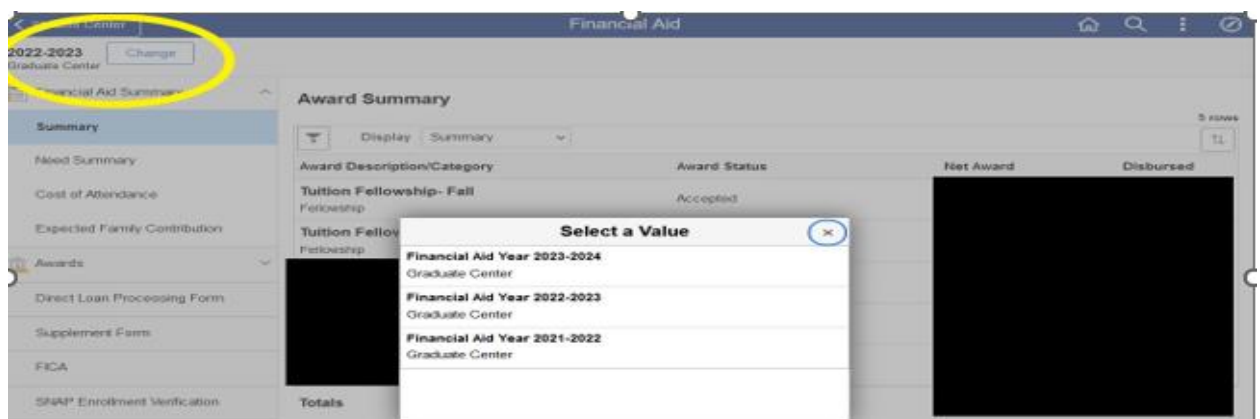
1. Log into CUNYFirst by going to <https://cunyfirst.cuny.edu>.
2. From the **Home** screen, click on **Student Center**.



3. Scroll down and click on **Financial Aid**.



4. In the financial aid portal, you will be asked to select the correct academic year.



5. You will then be brought to the Financial Aid Summary tab.

NOTE: YOU CANNOT ACCEPT OR DECLINE YOUR AID FROM THE FINANCIAL AID SUMMARY TAB. YOU MUST FOLLOW THE STEPS BELOW TO ACCEPT OR DECLINE YOUR AID.

6. Select **Awards** from the menu on the left. It has a **bank icon** next to it.

7. Select **Accept/Decline**.

8. Click the **edit** button (**pencil icon**) on the top left-hand corner.


Status



9. Each award should then offer you a drop-down menu with options to accept or decline. Click the appropriate option for each award.

10. Click the **Submit** tab at the top of the screen once you have finished accepting or declining your aid so CUNYFirst can record your decision for you.

Decline

Successful 



Description/Categori

11. Once you have clicked Submit and you see Status Successful at the top of the screen, you are done.

Accept/Decline

Status Successful 